SchoolsPLP Basics for Students

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Logging into SchoolsPLP

I. Go to Clever.



2. Click SchoolsPLP from the Clever Portal (this can sometimes be a bit slow, so give it time to sign the student into the program).



- 3. If Clever does not automatically sign student in, use school credentials.
 - a. Username: first initial last initial lunch number (ex. kcl2345)
 - b. Password: Wildcats password (ex. Wildcats23A)



Checking Messages

I. When students first log into the system, if they have any unread messages, they will not be able to complete any work until they have acknowledged the message from their teacher(s). If there are any unread messages, there will be an orange bubble beside the message.



- 2. Click the orange bubble to open the message.
- 3. Click "Acknowledge you've read this message".



Navigating SchoolsPLP

I. Once all messages have been acknowledged, students will find their work under the "Overview" tab within their classes.



2. Students will need to work in each of their classes unless otherwise instructed by teacher.

3. To work in a class, students will click the name of the course in big blue letters.



4. To return to other classes, students will click their small blue name in the top right corner of the screen.



Full Screen

I. To make the program as functional as possible, students might need to make assignments full screen. Click the full screen button when in an assignment to make the activities work as best as possible.



Sending Teachers Messages

I. To send teachers messages in SchoolsPLP, from the "Overview" tab, click "Send Message".



2. Choose from the drop-down menu which teacher you need to send a message. Type the message in the text box and then click send message.

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